

## MINUTES

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**BURNEY FIRE PROTECTION DISTRICT  
Board of Fire Commissioners  
Tuesday, November 21, 2023  
3:00 PM Regular Meeting**

**OPEN SESSION**

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1. **MEETING CALLED TO ORDER** 3:00 PM By Board Chair R. Valinoti

2. **FLAG SALUTE** Board Chair R. Valinoti

3. **ROLL CALL**

Roger Valinoti - present  
Irene May - present  
Forrest Bartell - absent  
Pamela Grant - present  
Karen VanCleave - absent

4. **AGENDA APPROVAL**

On motion by I. May and second by P. Grant, the Agenda was approved by the following vote:  
Ayes: I. May, P. Grant, R. Valinoti  
Noes: None  
Absent: F. Bartell, K. VanCleave  
Abstain: None

5. **ANNOUNCEMENTS**

BFPD will participate in the community Tree Lighting Ceremony by transporting Santa in a fire engine . The Burney Chamber of Commerce is organizing the event.

6. **PRESENTATIONS**

None.

7. **COMMITTEE REPORTS**

None.

8. **PUBLIC COMMENTS**

None.

**9. PUBLIC FORUM RESPONSE**

None.

**10. CONSENT CALENDAR**

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: May 31, 2023, Batch #17 (reissue of lost check), October 2, 2023, Batch #01, October 5, 2023, Batch #02, October 16, 2023, Batch #'s 03, 04, 05, October 19, 2023, Batch #'s 06, 07, 08, October 30, 2023, Batch # 09
- b. Monthly Funds Transfer Summary
- c. Approval of the Minutes: Regular Meeting October 24, 2023
- d. Monthly financial reports for October 2023
- e. Ambulance accounts receivable reports for October 2023 (Wittman and Sierra Receivables)
- f. October Incident Counts

On motion by I. May and second by P. Grant, the Consent Calendar was approved by the following vote:

Ayes: I. May, P. Grant, R. Valinoti

Noes: None

Absent: F. Bartell, K. VanCleave

Abstain: None

**11. ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

**12. PUBLIC HEARING**

None.

**13. DISCUSSION / ACTION ITEMS**

- a. Website Development

On motion by I. May and second by P. Grant the Board Authorized the Fire Chief to execute an agreement with Streamline by the following vote:

Ayes: I. May, P. Grant, R. Valinoti

Noes: None

Absent: F. Bartell, K. VanCleave

Abstain: None

b. Asphalt Replacement Station 17

On motion by P. Grant and second by I. May the Board Authorized the Fire Chief to execute an agreement with EC Paving. By the following vote:

Ayes: I. May, P. Grant, R. Valinoti

Noes: None

Absent: F. Bartell, K. VanCleave

Abstain: None

Chief May reported that the temperature shift means that the work will be done in the spring. In preparation for paving, he and Courtney Cleckler repaired the drain. They used a donated excavator and trailer and were able to dig down to the pipe and repair it, saving the BFPD thousands of dollars in equipment and labor costs. The floor drains work well now.

**14. CLOSED SESSION**

None.

**15. REPORT FROM CLOSED SESSION**

None.

**16. FUTURE AGENDA ITEMS**

Tablets for Board Members to be able to receive and store Fire District communication separately from their personal email accounts. Chief May will investigate the cost.

**17. FIRE CHIEF'S REPORT**

The painting of the front of the fire station and the tower is complete. The watch room door will need to be repainted and Jim Lawson is planning to accomplish it soon.

We hosted an ICS (Incident Command System) class November 2-8. Eighteen people attended the class which was taught by the Dixon Fire Chief. Attendees expressed their appreciation of the site.

BFPD has a confined space agreement with Burney Forest Products which brings in \$7,500 annually. The money will be spent on the purchase of new handheld radios.

The Ambulance FEMA Grant has been extended by one year due to supply chain problems. A new ambulance is being built now for BFPD and we should have it by the end of December.

An interview panel met and interviewed an EMT applicant. We have not heard back from the applicant since his first interview. A paid call Firefighter interview is to be scheduled soon.

Water Tender 17 was in for repairs and Engine 5-17 will go in for a diagnostic checkup in December.

**18. BOARD MEMBER COMMENTS**

Pamela Grant pointed out that Chief May is not being compensated for his time and responsibilities. She suggested that perhaps there is a way that BFPD could hire an Operations Captain and retain Chief May as Administrator. Chief May said that he would keep the Board updated.

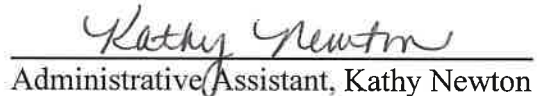
**19. ADJOURNMENT**

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

R. Valinoti adjourned the meeting at 3:50 pm.



Board Chair, Roger Valinoti



Administrative Assistant, Kathy Newton

11/24/2023  
Date: 11/24/2023