

MINUTES

BURNEY FIRE PROTECTION DISTRICT BOARD OF FIRE COMMISSIONERS

May 16, 2023

3:00 PM – Regular Meeting

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Chair Valinoti

FLAG SALUTE: Board Chair Valinoti

ROLL CALL

Roger Valinoti - present
Pam Grant - present
Irene May - present
Forrest Bartell – present
Karen VanCleave – present

AGENDA APPROVAL

On motion by I. May, and second by Bartell, the **Agenda was approved** by the following vote:

Ayes: I. May, Bartell, Valinoti, Grant, VanCleave

Noes: none

Absent: none

Abstain: none

ANNOUNCEMENTS

None.

PRESENTATIONS

The presentation by Judy Vang of Wittman Enterprises, LLC was postponed until June due to technical difficulties.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: April 6, 2023, Batch #'s 2, 3; April 7, 2023, Batch #4; April 13, 2023, Batch # 5; April 14, 2023, Batch #'s 6, 7, 8; April 17, 2023, Batch # 9; April 24, 2023, Batch #'s 10, 11.
- b. Approval of the Minutes from the Regular Meeting, April 18, 2023.
- c. Monthly financial reports for April 2023.
- d. Ambulance accounts receivable reports for April 2023.
- e. Incident Counts for April 2023.

On motion by Bartell and second by VanCleave, **the Consent Calendar items were approved by the following vote:**

Ayes: Bartell, VanCleave, Valinoti, Grant, I. May

Noes: none

Absent: none

Abstain: none

ITEMS REMOVED FROM THE CONSENT CALENDAR.

None.

DISCUSSION / ACTION ITEMS

- a. Presentation on Ambulance Billing by Judy Vang

This presentation will be held over to June due to technical difficulties. Judy Vang will forward PowerPoint presentation via email for the board to review in advance.

- b. Fund Transfers between Plumas and US Banks

A detailed accounting of funds transfers in the month of April from Plumas Bank to US Bank were presented to the Board. Receive and File.

- c. Preliminary 2023-2024 Budget

Chief May requested a meeting with the Finance committee to review the preliminary 2023-2024 Fiscal Budget presented.

- d. AI-Employee Benefits

Commissioner Bartell inquired as to what benefits other districts were offering. A question was raised as to whether any holidays are mandatory. Chief May said he would research what other districts offer in terms of benefits. The Board requested that this item be revisited at the June Regular Meeting.

e. Mello-Roos Funding

On motion by Bartell and second by Grant, the board approved moving forward with the re-implementation of the established CFD and preparation of necessary documentation to annex those properties that are required to annex into the existing CFD as a condition of approval for development.

Ayes: Bartell, Grant, Valinoti, I. May, VanCleave

Noes: none

Absent: none

Abstain: none

f. 2023-2024 Appropriations Limit

On motion by Bartell and second by VanCleave, the board adopted Resolution 2023-04 to establish the 2023-2024 Annual Appropriations Limit.

Ayes: Bartell, VanCleave, Valinoti, Grant, I. May

Noes: none

Absent: none

Abstain: none

CLOSED SESSION

Personnel – 54957(b)

The Board held a closed session which convened at 3:59 p.m. and concluded at 4:12 p.m. No report was provided.

FUTURE AGENDA ITEMS

2023-2024 FY Budget

AI Employee Benefits

FIRE CHIEF'S REPORT

Chief May reported that the air packs are in service, and we are still waiting for Ford to release chassis for the ambulance. Maintenance on the engines will start next week.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Valinoti adjourned the meeting at 4:16 p.m.

R. Valinoti

Board Chair, Roger Valinoti

J. Luck

Administrative Assistant, Jennifer Luck

Date: 05/16/2023