

# BURNEY FIRE PROTECTION DISTRICT

### AGENDA REPORT

Meeting date: June 21, 2022

**To:** Chair and Members of the Board

**Subject:** 2022-2023 Fiscal Budget

**Action for** 

**Consideration:** Adopt the 2022-2023 Fiscal Budget

### **Background:**

Fiscal year 21-22 has been another year of change for the district. The Board adopted the 21-22 fiscal year operating budget with anticipated revenues of \$764,277 and expenditures of \$764,277 translating into a balanced budget. During this fiscal year, the district has seen the personnel changes in the chief, firefighter, and clerical staff. The district has seen an increases in operating costs because of motor fuel, and cost of services in general, this includes medical supplies. To ensure the district continues on the track of rebuilding, it is recommended that the 2022-23 Fiscal budget be adopted knowing that the district will need to replace the roof on the station, replace the existing computer system, and make the necessary adjustments in pay and benefits for the vacant positions and Paid Call program.

The district's general fund is still obligated to repay into the Capital Reserve Account \$125,945 which was the use of Capital Reserves when the district left the County Treasury. The Capital funds were used to support daily operations because of the operational deficit.

Anticipated revenues for 22-23 FY are \$764,277, Expenditures \$763,046. The budget is balanced.

#### Revenues

Current Secured Taxes	343,855
Plan Check Preview Fee	3,000
Public Training CPR First Aid	1,000
Fire Personnel Services (BFP/Mutual Aid)	0
Ambulance Service	400,000
Fingerprinting Fees	3,000
Copies	100
Contracts/Rents/Leases (BFP/Pit River)	13,322
Total	\$764,277

#### **Expenses**

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Regular Salaries	121,897	Chief, Firefighter, Clerical
Regular Overtime	35,000	Firefighter FLSA Overtime
Emergency Overtime	10,000	Emergency Call Back
Use of Personnel / Equipment / Mutual Aid	0	Contingency account unfunded

Pay	Paid Call Fire and Duty Officer	28,000	PCF Firefighters and Duty Officer
Paid Call EMS Shift pay         46,720         Shift pay \$64.00*           Paid Call EMS per call pay         43,800         \$20.00 per call*           OASDI/FICA All Positions         36,000           PERS Regular         19,000           PERS Unfunded Liability         56,500           Health Insurance         62,000           Total Employee Services         \$460,917           Services And Supplies         \$250           Safety Clothing/Uniforms/Boots         7,500           Communication Telephone         9,200           Food - Station – General         150           Food - Emergency Incidents / Training         250           Household General         2,100           Insurance: General Liability         18,732           Insurance: Workers' Compensation         22,974           Insurance: Auto         6,959           Insurance: Mobile Equipment         42           Insurance: Mobile Equipment         44           Maintenance Equipment         14,534           Maintenance Structures (and Grounds)         3,300           Medical Supplies         15,000           Memberships and Dues         2,200           Miscellaneous         2,200           Office Supplies         2,500	Contract Stand-By	2,000	Confined space standby (Burney
Paid Call EMS per call pay         43,800         \$20.00 per call*           OASDL/FICA All Positions         36,000         PERS Regular         19,000           PERS Unfunded Liability         56,500         46,000         46,000           Health Insurance         62,000         56,500         46,000           Total Employee Services         460,917         56,500         Turn out clothing/wildland clothing           Services And Supplies           Safety Clothing/Uniforms/Boots         7,500         Turn out clothing/wildland clothing           Communication Telephone         9,200         500         56,500           Food - Station – General         150         50         50         50           Household General         2,100         18,732	Deld Cell EMC Chic	46 720	,
OASDI/FICA All Positions         36,000           PERS Regular         19,000           PERS Unfunded Liability         56,500           Health Insurance         62,000           Total Employee Services         \$460,917           Services And Supplies         7,500           Safety Clothing/Uniforms/Boots         7,500           Communication Telephone         9,200           Food - Station – General         150           Food - Emergency Incidents / Training         250           Household General         2,100           Insurance: General Liability         18,732           Insurance: Workers' Compensation         22,974           Insurance: Auto         6,959           Insurance: Mobile Equipment         42           Insurance: Crime Bond         179           Maintenance Equipment         14,534           Maintenance Structures (and Grounds)         3,300           Medical Supplies         15,000           Memberships and Dues         2,200           Miscellanceus         20           Office Supplies         2,500           Professional Advertising and Marketing         1,000           Professional – GEMT         10,000           Professional – GEMT	± *		± •
PERS Regular         19,000           PERS Unfunded Liability         56,500           Health Insurance         62,000           Total Employee Services         \$460,917           Services And Supplies           Safety Clothing/Uniforms/Boots         7,500           Communication Telephone         9,200           Food - Station – General         150           Food - Emergency Incidents / Training         250           Household General         1,100           Insurance: Workers' Compensation         22,974           Insurance: Workers' Compensation         22,974           Insurance: Auto         6,959           Insurance: Mobile Equipment         42           Insurance: Crime Bond         179           Maintenance Equipment         14,534           Maintenance Structures (and Grounds)         3,300           Medical Supplies         15,000           Medical Supplies         2,200           Miscellaneous         2,200           Miscellaneous         2,500           Professional Services         15,000           Professional - Ambulance         25,000           Professional - GEMT         10,000           Property Tax Collection Charges         8,000 <td><u> </u></td> <td></td> <td>\$20.00 per can*</td>	<u> </u>		\$20.00 per can*
PERS Unfunded Liability         56,500           Health Insurance         62,000           Total Employee Services         \$460,917           Services And Supplies           Safety Clothing/Uniforms/Boots         7,500         Turn out clothing/wildland clothing           Communication Telephone         9,200         Food - Station - General         150           Food - Emergency Incidents / Training         250         Lousehold General           Insurance: General Liability         18,732         Insurance: Workers' Compensation           Insurance: Property         4,385         Insurance: Auto           Insurance: Auto         6,959         Insurance: Mobile Equipment         42           Insurance: Crime Bond         179         Hurst tool, ladder testing           Maintenance Equipment         14,534         Hurst tool, ladder testing           Maintenance Structures (and Grounds)         3,300         Annual services and repairs           Medical Supplies         15,000         Annual services and repairs           Memberships and Dues         2,200         Wittman, SSV           Office Supplies         2,500         Wittman, SSV           Professional - GEMT         10,000         Wittman, SSV           Professional - GEMT         10,000 <t< td=""><td></td><td>,</td><td></td></t<>		,	
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Communication Telephone         9,200           Food - Station — General         150           Food - Emergency Incidents / Training         250           Household General         2,100           Insurance: General Liability         18,732           Insurance: Workers' Compensation         22,974           Insurance: Auto         6,959           Insurance: Auto         6,959           Insurance: Orime Bond         179           Maintenance Equipment         42           Maintenance Equipment         14,534           Maintenance Structures (and Grounds)         3,300           Medical Supplies         15,000           Memberships and Dues         2,200           Miscellaneous         200           Office Supplies         2,500           Professional Advertising and Marketing         1,000           Professional - Ambulance         25,000           Professional - GEMT         10,000           Professional - GEMT         10,000           Property Tax Collection Charges         8,000           Publications / Legal Notices (No Advertising)         500           Rents / Lease         3,000         Copy Machine           Fire Equip/Small Tools - Fire / EMS         23,000 <td< td=""><td></td><td></td><td></td></td<>			
Food - Station — General   150	Safety Clothing/Uniforms/Boots	7,500	Turn out clothing/wildland clothing
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Utilities – Gas 7,500	Fuel - Diesel and Gas	15,000	
	Utilities – Electric	8,000	
	Utilities – Gas	7,500	
Utilities – vy atei 1,200	Utilities – Water	1,200	
LAFCO <u>1,700</u>	LAFCO	<u>1,700</u>	
Total Services and Supplies \$242,705.00	Total Services and Supplies	\$242,705.00	

## **Capital Outlay**

Capital Outlay		
REV Annual Lease Payment	<u>59,424</u>	(Rescue, ambulance, cardiac monitors)
Total Capital Outlay	\$59,424	
Capital Reserve	Transfers to Capital	Reserve Account (Plumas)
Equipment Acquisition	0	
Workers Compensation Reserve	0	
Vehicle Replacement Fire Reserve	0	
Machinery / Equipment Fire Reserve	0	
Fire Equipment Reserve	0	
Radio Replacement Fire Reserve	0	
Fire Station Replacement Reserve	0	
Vehicle Replacement Ambulance	0	
Paramedic Equipment Ambulance	0	
Radio Replacement Ambulance	0	
Machinery / Equipment Ambulance	0	
UD Fund Balance	0	
Total Interfund Transfers	<u>0</u>	

\$763,046

**Total Fire Fund**Prepared by: Robert May, Interim Fire Chief

Attachments: None