

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, September 17, 2024
3:00 PM Regular Meeting**

OPEN SESSION

1. MEETING CALLED TO ORDER

3:00 PM Chair Valinoti

2. FLAG SALUTE

Chair Valinoti

3. ROLL CALL

Roger Valinoti - Present
Irene May - Present
Forrest Bartell - Present
Pamela Grant - Present
Karen VanCleave - Present

4. AGENDA APPROVAL

On motion by F. Bartell and second by I. May, the Agenda was approved by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave

Noes: None

Absent: None

Abstain: None

5. ANNOUNCEMENTS

None.

6. PRESENTATIONS

Chief May gave the Board a preview of the slide presentation made in support of Measure F that he will be presenting to civic groups in the area.

7. COMMITTEE REPORTS

None.

8. PUBLIC COMMENTS

None.

9. PUBLIC FORUM RESPONSE

None.

10. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: Aug 7, Batches # 01, 02, 03, Aug 14, Batch #Auto Debit, Aug 22, Batches # 04, 05, 06, Aug 27 Batch # 07
- b. Monthly Funds Transfer Summary for August 2024
- c. Approval of the Minutes: Regular Meeting August 20, 2024
- d. Monthly financial reports for August 2024
- e. Ambulance accounts receivable reports for August 2024 (Wittman & FCN)
- f. August Incident Counts

On motion by I. May and second by F. Bartell, the Agenda was approved by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave
Noes: None
Absent: None
Abstain: None

11. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

12. PUBLIC HEARING

None.

13. DISCUSSION/ACTION ITEMS

- a. Volunteer Fire Capacity Grant: Resolution 2024-05

The Volunteer Fire Capacity Grant is a matching grant for the purchase of structure turnouts (coats and pants). The grant amount is \$8,750.00. Each set of turnout safety clothing costs an average of \$1,750.00. The grant will allow the District the ability to buy five sets. The District's share will be \$8,750.00. The matching District funds will come from the 24-25 fiscal

budget safety account. In 2022 the District was able to secure a similar grant for wildland safety clothing.

On motion by K. VanCleave and second by F. Bartell, the Board voted to adopt Resolution 2024-05 accepting the Volunteer Fire Capacity Grant, and authorizing the Fire Chief to execute the necessary documents, by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave

Noes: None

Absent: None

Abstain: None

b. Separation from PERS

Several months ago, the Board of Directors wanted to know the feasibility of withdrawing from PERS to help with recruitment. The District contacted PERS and learned that there are several steps required before separation can be considered.

The District also contacted a city that has withdrawn from PERS and utilizes another source of insurance for their employees.

The Board requested that the Fire Chief make a comparison of the options.

c. Fiscal Year 23-24 Audit

The Auditor had not completed the final Audit before the Board Meeting date. The Audit will be brought to the next Board meeting on October 15th.

d. Burney Forest Products Confined Space Standby Agreement

For the past several years, the District has been providing Confined Space Standby services to Burney Forest Products. The current agreement expired on June 30, 2024. Staff prepared a new agreement which has been reviewed and accepted by Bruce Hornbuckle, Plant Manager. The only exception is changing the Net payable from 30 to 60 days.

On motion by F. Bartell and second by I. May, the Board voted to authorize the Fire Chief to execute the agreement, by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave

Noes: None

Absent: None

Abstain: None

14. FUTURE AGENDA ITEMS

- a. Ordinance Number BFPD 2017-02
- b. AI Human Resources – Uniform Standards

15. FIRE CHIEF'S REPORT

Chief May announced the Pancake Breakfast scheduled for Saturday, September 28th.

A new stove has been purchased and installed in the Fire Station kitchen. A water leak was discovered under the kitchen sink in the elbow of a pipe. Water seeped under the new flooring. Chris Raines was called to lift and repair the flooring and to replace the damaged baseboards.

Julienne Sangvone submitted her resignation as an EMT with BFPD.

Chief May submitted grant requests to both the North State Community Foundation and to the Gary Sinise Foundation to purchase new radios.

16. BOARD MEMBER COMMENTS

None.

17. CLOSED SESSION

None.

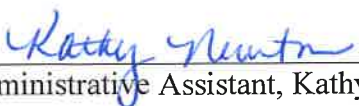
18. ADJOURNMENT

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.


R. Valinoti adjourned the meeting at 4:05 pm.



Board Chair, Roger Valinoti



Administrative Assistant, Kathy Newton



Date