

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, August 22, 2023
3:00 PM Regular Meeting**

OPEN SESSION

1. **MEETING CALLED TO ORDER:** 3:00 pm by Board Chair Valinoti

2. **FLAG SALUTE:** Board Chair Valinoti

3. **ROLL CALL**

Roger Valinoti - present
Irene May - present
Forrest Bartell - present
Pamela Grant - absent
Karen VanCleave - present

4. **AGENDA APPROVAL**

On motion by I. May and second by F. Bartell, the Agenda was approved by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

5. **ANNOUNCEMENTS**

None.

6. **PRESENTATIONS**

None.

7. **COMMITTEE REPORTS**

None.

8. **PUBLIC COMMENTS**

None.

9. **PUBLIC FORUM RESPONSE**

None.

10. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: July 1, 2023 Batch #1, July 1, 2023 Batch #2, July 6, 2023 Batch #3, July 6, 2023 Batch 4, July 20, 2023 Batch 5, July 20, 2023 Batch 6.
- b. Monthly Funds Transfer Summary
- c. Approval of the Minutes: Regular Meeting July 18, 2023
- d. Monthly financial reports for July 2023
- e. Ambulance accounts receivable reports for July 2023 (Wittman and Sierra Receivables)
- f. July Incident Counts

On motion by F. Bartell and second by I. May, the Consent Calendar items were approved by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave
Noes: None
Absent: P. Grant
Abstain: None

11. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

12. PUBLIC HEARING

Mello-Roos Community Facilities District - Public Hearing officially opened by Board Chair, R. Valinoti at 15:03.

No written protests were received, and no public testimony was given. Public Hearing closed at 15:04.

On motion by F. Bartell and second by K. VanCleave the Public Hearing was closed by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave
Noes: None
Absent: P. Grant
Abstain: None

Mello-Roos Community Facilities District

1. Adopt Resolution 2023-08 Authorizing the Annexation of Territory to BFPD CFD No. 2006-1

On motion by F. Bartell and second by K. VanCleave the Board adopted Resolution 2023-08 by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave
Noes: None

Absent: P. Grant
Abstain: None

2. Adopt Resolution 2023-09 Calling a Special Election and Submitting to the Voters of Annexation No. 23-1 of BFPD CFD No. 2006-1

On motion by K. VanCleave and second by F. Bartell the Board adopted Resolution 2023-09 by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave
Noes: None
Absent: P. Grant
Abstain: None

Special Election

The sealed Ballot Return Envelope from the landowner was verified and opened by the District Secretary.

The election results were reported.

Proposition A was approved with 100% of the vote.

Proposition B was approved with 100% of the vote.

3. Adopt Resolution 2023-10 Making Certain Findings, Certifying the Results of an Election and Adding Property to BFPD CFD No. 2006-1

On motion by K. VanCleave and second by F. Bartell the Board adopted Resolution 2023-10 by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave
Noes: None
Absent: P. Grant
Abstain: None

4. Adopt Ordinance 2023-01 Authorizing the Levy of a Special Tax within BFPD CFD No. 2006-1

On motion by I. May and second by F. Bartell the Board adopted Ordinance 2023-01 by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave
Noes: None
Absent: P. Grant
Abstain: None

13. DISCUSSION / ACTION ITEMS

a. LAFCO Nominations & Intention to Conduct Mailed Ballot Election

The Board did not submit a Nomination for Seat 1 and Alternate to the LAFCO Board.

b. Consideration of outsourcing ambulance staffing.

The Board agreed to authorize the fire chief to develop a Request for Proposal for Ambulance Staffing. At the Board's direction, Chief May will bring an RFP to the October Board Meeting.

- c. Request Transfer of 2022-2023 General Operating Fund Balance to Capital Reserve Account to repay the outstanding General Fund debt which was created in 2018.

On motion by F. Bartell and second by I. May, the Board authorized Chief May to transfer the 2022-23 fund balance from Operating Account to Capital Reserve Account by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

- d. Request Purchase Authorization of District Equipment

On motion by K. VanCleave and second by F. Bartell, the Board authorized the fire chief to purchase (2) thermal imaging cameras; chassis for new ambulance; used truck washing system by the following vote.

Ayes: R. Valinoti, I. May, F. Bartell, K. VanCleave

Noes: None

Absent: P. Grant

Abstain: None

14. CLOSED SESSION

None.

15. REPORT FROM CLOSED SESSION

None.

16. FUTURE AGENDA ITEMS

- a. Second reading of Mello-Roos Ordinance 2023-01 Authorizing the Levy of a Special Tax within BFPD CFD No. 2006-1

- b. Discussion of Financial Statements.

17. FIRE CHIEF'S REPORT

Chief May reported that Marc St. Clair received his ambulance driving license from the DMV and will begin EMT training next month. Chief May is still seeking a radio grant from AFG.

18. BOARD MEMBER COMMENTS

Karen VanCleave reported that she has been attending Mayer's Memorial Hospital board meetings in the role of a community person and not as a member of the BFPD Board. She was disheartened to hear CEO Chris Bjornberg make disparaging remarks regarding the Burney Fire Department. Irene May asked if it would be a good idea to attend the next board meeting to provide information and to clear up any misunderstandings.

19. ADJOURNMENT

Board Chair Valinoti adjourned the meeting at 4:05 pm.



Board Chair, Roger Valinoti

acting chairperson. Pamela Grant



Administrative Assistant, Kathy Newton

8/22/2023

Date: 08/22/2023