

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, December 19, 2023
3:00 PM Regular Meeting**

OPEN SESSION

1. **MEETING CALLED TO ORDER** 3:00 PM By Board Chair R. Valinoti

2. **FLAG SALUTE** Board Chair Valinoti

3. **ROLL CALL**

Roger Valinoti - present
Irene May - present
Forrest Bartell - present
Pamela Grant - present
Karen VanCleave - present

4. **AGENDA APPROVAL**

On motion by F. Bartell and second by I. May, the Agenda was approved by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave

Noes: None

Absent: None

Abstain: None

5. **ANNOUNCEMENTS**

None.

6. **PRESENTATIONS**

None.

7. **COMMITTEE REPORTS**

None.

8. **PUBLIC COMMENTS**

None.

9. **PUBLIC FORUM RESPONSE**

None.

10. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: November 3, 2023, Batches # 01, 02, 03, 04, 05, November 16, 2023, Batches # 06, 07, 08, 09, November 17, 2023, Batches # 10, 11, November 30, 2023, Batch # 12
- b. Monthly Funds Transfer Summary
- c. Approval of the Minutes: Regular Meeting November 21, 2023
- d. Monthly financial reports for November 2023
- e. Ambulance accounts receivable reports for November 2023 (Wittman and Sierra Receivables)
- f. November Incident Counts

On motion by F. Bartell and second by I. May, the Consent Calendar was approved by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave

Noes: None

Absent: None

Abstain: None

11. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

12. PUBLIC HEARING

None.

13. DISCUSSION / ACTION ITEMS

a. Hazardous Materials Decontamination Trailer

The trailer is owned by the county through the county's OES division of the Sheriff's Office, and it needs tires at an estimated cost of \$800.00. The decontamination equipment that the trailer is equipped with is outdated and cannot be used. The Fire District has been paying insurance on the trailer.

Action: On motion by F. Bartell and second by I. May, the Board Authorized the Fire Chief to return the Hazardous Materials Decontamination Trailer to the County by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave

Noes: None

Absent: None

Abstain: None

b. Community Facilities District No. 2006-1

The Annual Report produced by Willdan was reviewed. The report indicated amounts collected and the costs involved. Chief May reported that with Mello-Roos in place now future projects will be included.

Action: Receive and file.

c. Discussion and direction regarding a full-time Fire Captain

The Board discussed the required employment standards and qualifications in a full-time Fire Captain position and the possibility of attracting an applicant for the position.

Action: Chief May will continue to research and will bring his findings to the January Board meeting.

d. Replacement of station flooring

The Chief provided a staff report on replacing the existing flooring within the station.

Action: On motion by F. Bartell and seconded by K. VanCleave the Board Authorized the Fire Chief to execute an agreement with Raines Floor Covering to remove old flooring and install new flooring in the Front Office, Kitchen, Board Room, EMS Office, Weightroom and Bunkroom. The Board also Authorized the Fire Chief to purchase new flooring for all the rooms proposed by the following vote:

Ayes: R. Valinoti, I. May, F. Bartell, P. Grant, K. VanCleave

Noes: None

Absent: None

Abstain: None

e. Discussion and direction regarding Chromebooks

The Board discussed both Chromebooks and iPads for Fire Commissioners to receive District correspondence and agendas.

Action: Staff will investigate the options and bring information to the January 16, 2024 Board meeting.

14. CLOSED SESSION

None.

15. REPORT FROM CLOSED SESSION

None.

16. FUTURE AGENDA ITEMS

a. Full-time Fire Captain

b. Chromebooks or iPads for Fire Commissioners

17. FIRE CHIEF'S REPORT

Jen Luck and Kathy Newton have suggested holding a Pancake Breakfast in the Spring to invite the community to visit the Fire Station and to build community connections.

Chief May spoke with representatives at FEMA to determine why we did not receive a grant to replace our 25-year-old radios. He was informed that our grant application was completed perfectly, but that other Fire Districts had radios, even more outdated than ours, and 30-year-old radios took precedence. FEMA recommended that we resubmit our grant application in January.

BFPD received a \$5,000.00 grant from the Redding Rancheria to purchase new pagers.

The state of California is in deficit at this time, which is a concern as it might affect Medi-Cal payments.

Board Members are required to complete Ethics Training by the end of the year.

Chief May reported that he ordered thermal imaging cameras directly from the manufacturer and is saving a significant amount of money.

18. BOARD MEMBER COMMENTS

None.

19. ADJOURNMENT

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.


R. Valinoti adjourned the meeting at 4:30 PM.



Board Chair, Roger Valinoti



Administrative Assistant, Kathy Newton



Date: 12/19/2023