

MINUTES

BURNEY FIRE PROTECTION DISTRICT **BOARD OF FIRE COMMISSIONERS**

October 18, 2022

3:00 PM – Regular Meeting

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Commissioner Bartell

FLAG SALUTE: Board Commissioner May

ROLL CALL

Roger Valinoti-Absent
Steve Sweet - Absent
Irene May - Present
Forrest Bartell – Present
Pamela Grant - Present

AGENDA APPROVAL

On motion by Bartell, and second by May, the **Agenda was approved** by the following vote:

Ayes: May, Grant, Bartell
Noes: None
Absent: Sweet, Valinoti
Abstain: None

ANNOUNCEMENTS/PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC COMMENTS

None.

PUBLIC FORUM RESPONSE

None.

CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted 09/20/22 Batch #'s 4, 5, 6, 09/21/22 Batch #'s 7, 8; 10/03/22 Batch # 1, 10/04/22 Batch #2
- b. Approval of the Minutes from the Regular Meeting, September 19, 2022
- c. Monthly financial reports for September 2022.
- d. Ambulance accounts receivable reports for September 2022 (Wittman and Sierra Receivables)

On motion by Grant and second by May, **the Consent Calendar items were approved by the following vote:**

Ayes: Grant, May, Bartell
Noes: None
Absent: Sweet, Valinoti
Abstain: None

ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

DISCUSSION / ACTION ITEMS

- a. Purchase of Computer and Software

On motion by Bartell and second by May, the Board authorized Chief May to purchase computer and software for the district office through Pat Nugent of Computer Tutor Trouble Shooter.

Ayes: Bartell, May, Grant
Noes: None
Absent: Sweet, Valinoti
Abstain: None

- b. Placement of Dixie Fire and ARPA Funds into the Capital Reserve account

On motion by Grant and second by Bartell, the Board authorized Chief May to deposit Dixie Fire and ARPA funds into the Plumas Capital Reserve account in equal amounts.

Ayes: Grant, Bartell, May
Noes: None

Absent: Sweet, Valinoti

Abstain: None

CLOSED SESSION

The Board held a closed session which convened at 3:23 p.m. and concluded at 3:51 p.m. with no reportable action.

FUTURE AGENDA ITEMS

- a. Staffing Recommendations
- b. Committee Assignments
- c. Resignation of Board Member Steve Sweet
- d. PCF Call Pay

FIRE CHIEF'S REPORT

BOARD MEMBER REPORTS

ADJOURNMENT

Board Commissioner Bartell adjourned the meeting at 3:51 p.m.



Board Commissioner, Forrest Bartell



Secretary, Jennifer Luck



Date:

