

BURNEY FIRE PROTECTION DISTRICT

Established 1939

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-29-20

This meeting will be conducted via teleconference availability in accordance with Executive Order N-29-20. The meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the BFPD Board of Directors. The following information can be utilized by the public who wish to attend and/or address the BFPD Board of Directors: Zoom.com / Meeting ID: 823 3122 8214.



BOARD AGENDA

REGULAR MEETING

Chair – Bob Moore
Vice Chair – Roger Valinoti
Secretary – Steve Sweet
Board Member – Donna Caldwell
Board Member – Irene May

Board Room
Burney Fire Protection District Headquarters
37072 Main Street
Burney, California 96013

Date: Tuesday, February 16, 2021

Monte Keady, Fire Chief

Time: 3:00 PM Regular Meeting

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Board Secretary and are available for public inspection. If you have questions regarding any agenda item, contact the District Secretary at (530) 335-2212.

Note: If you wish to address the Board during the meeting, please complete a Speaker's Request Form, and give it to the Board Secretary. Speaker Request Forms are provided for your use and can be obtained from the secretary prior to the meeting. **Complaints presented to the Board must not involve specific reference to personnel.** Please honor the *FIVE-MINUTE MAXIMUM TIME LIMIT* when addressing the Board, and complete your thought quickly if the timer sounds while you are speaking. Since discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as

practicable under "Public Forum Response." For Agenda items, you will be given an opportunity to speak prior to the Board completing its action. Please begin by stating your name and city of residence. If you wish to pass material to the Board, please hand it to the Board Secretary for distribution.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of the person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or another reference, which tends to identify that employee. All charges or complaints against employees shall be submitted to the Board of Fire Commissioners under provisions contained in the Burney Fire Protection District Administrative Instruction. Willful disruption of any of the meetings of the Board of Fire Commissioners shall not be permitted. If the Chairperson finds that there is, in fact, willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present except for duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption. After clearing the room, the Board may permit those persons, who in their opinion were not responsible for the willful disruption, to re-enter the meeting room.

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, February 16, 2021
3:00 PM Regular Meeting**

OPEN SESSION

1. MEETING CALLED TO ORDER

Chair Moore

2. FLAG SALUTE

Chair Moore

3. ROLL CALL

Bob Moore
Roger Valinoti
Steve Sweet
Donna Caldwell
Irene May

4. AGENDA APPROVAL

5. ANNOUNCEMENTS

None.

6. PRESENTATIONS

None.

7. COMMITTEE REPORTS

Finance
Strategic Plan
Fire Station Relocation
Legislative

8. PUBLIC FORUM

Public Comments

9. PUBLIC FORUM RESPONSE

Response to public comments by Chief, if necessary.

10. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for alter discussion.

- a. Approve payment of claims as submitted.
- b. Approval of the Minutes: Regular Meeting January 19, and Special Meeting January 26, 2021.
- c. Monthly financial report for January 2021.
- d. Ambulance accounts receivable reports for January 2021.

11. ITEMS REMOVED FROM THE CONSENT CALENDAR

12. DISCUSSION / ACTION ITEMS

- a. Surplus out via closed bid Ambulance 217.
- b. Part-Time Administrative Assistant Job Description
- c. BFPD Resolution 2021-02 Vehicles and Equipment Purchasing Agreement

13. FUTURE AGENDA ITEMS

We have removed the following items from Future Agenda Items until further notice: Pit River Tribe MOU Revisions, and AI Electronic Signature Policy.

14. FIRE CHIEF’S REPORT

15. BOARD MEMBER REPORTS

CLOSED SESSION

Personnel – Government Code 54957 – Personnel – Fire Chief Performance Review

At the conclusion of the Closed Session, reportable action, if any, will be reported in Open Session.

OPEN SESSION

16. RESULTS OF CLOSED SESSION

17. ADJOURNMENT

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

The Burney Fire Protection District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Secretary to the Board at 530-335-2212. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. This institution is an equal opportunity provider.