

# **BURNEY FIRE PROTECTION DISTRICT**

Established 1939

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## **BOARD AGENDA**

### REGULAR MEETING

Chair – Roger Valinoti

*December 2, 2016 – December 6, 2024*

Vice Chair – Steve Sweet

*December 7, 2018 – December 2, 2022*

Secretary – Irene May

*January 5, 2021 – December 2, 2022*

Board Member – Forrest Bartell

*April 5, 2022 – December 6, 2024*

Board Member – Pamela Grant

*March 23, 2022 – December 2, 2022*



Board Room

Burney Fire Protection District Headquarters

37072 Main Street

Burney, California 96013

Date: Tuesday, April 19, 2022

Robert May, Interim Fire Chief

Time: 3:00 PM Regular Meeting

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Board Secretary and are available for public inspection. If you have questions regarding any agenda item, contact the District Secretary at (530) 335-2212.

Note: If you wish to address the Board during the meeting, please complete a Speaker's Request Form, and give it to the Board Secretary. Speaker Request Forms are provided for your use and can be obtained from the secretary prior to the meeting. **Complaints presented to the Board must not involve specific reference to personnel.** Please honor the *FIVE-MINUTE MAXIMUM TIME LIMIT* when addressing the Board, and complete your thought quickly if the timer sounds while you are speaking. Since discussion of an item not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as practicable under "Public Forum Response." For Agenda items, you will be given an opportunity to speak prior to the Board completing its action. Please begin by stating your name and city of residence. If you wish to pass material to the Board, please hand it to the Board Secretary for distribution.

No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of the person's privilege of address.

No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or another reference, which tends to identify that employee. All charges or complaints against employees shall be submitted to the Board of Fire Commissioners under provisions contained in the Burney Fire Protection District Administrative Instruction.

Willful disruption of any of the meetings of the Board of Fire Commissioners shall not be permitted. If the Chairperson finds that there is, in fact, willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present except for duly accredited representatives of the news media, whom the Chairperson finds not to have participated in the disruption. After clearing the room, the Board may permit those persons, who in their opinion were not responsible for the willful disruption, to re-enter the meeting room.

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**BURNEY FIRE PROTECTION DISTRICT  
Board of Fire Commissioners  
Tuesday, April 19, 2022  
3:00 PM Regular Meeting**

**OPEN SESSION**

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**1. MEETING CALLED TO ORDER**

Chair Valinoti

**2. FLAG SALUTE**

Chair Valinoti

**3. RECOGNIZE NEWLY APPOINTED BOARD MEMBERS – SWEARING IN / OATH OF OFFICE**

Forrest Bartell, Pamela Grant

**4. ROLL CALL**

Roger Valinoti  
Steve Sweet  
Irene May  
Forrest Bartell  
Pamela Grant

**5. AGENDA APPROVAL**

As a matter of procedure, the Board should approve the agenda.

**6. ANNOUNCEMENTS / PRESENTATIONS**

None.

## **7. COMMITTEE REPORTS**

Finance (S. Sweet, I. May)  
Strategic Plan (I. May)  
Fire Station Relocation (I. May)  
Legislative

## **8. PUBLIC COMMENTS**

This time is reserved for members of the public to address the Board relative to matters of District that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

## **9. PUBLIC FORUM RESPONSE**

Response to public comments by Fire Chief, if necessary.

## **10. CONSENT CALENDAR**

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for alter discussion.

- a. Approval of check register.
- b. Approval of the Minutes: Regular Meeting March 23, 2022.
- c. Monthly financial report for March 2022.
- d. Ambulance accounts receivable reports for March 2022 (Wittman and Sierra Receivables).

## **11. ITEMS REMOVED FROM THE CONSENT CALENDAR**

## **12. DISCUSSION / ACTION ITEMS**

- a. Update on FY 2020 – 2021 Audit  
*Action: Information Only.*
- b. Board Training: Ethics, Harassment/Discrimination, Responsibilities  
*Action: Determine the method of receiving the training.*
- c. Projected GSRMA FY 2022 – 2023 Rates  
*Action: Information only*
- d. USFS Lassen Coop Agreement  
*Action: Authorize the Fire Chief to execute the agreement.*
- e. Board Committee appointments  
*Action: Appoint Board members to Board committees.*
- f. Paid Call Personnel Hiring Modification  
*Action: Adopt a modified hiring practices standard during staff shortages.*

## **13. CLOSED SESSION**

The Board will hold a closed session to discuss any or all matters listed on the agenda. Any confidential materials distributed will be collected and destroyed after discussion at the meeting. Each member should destroy any copies after the meeting.

**14. REPORT FROM CLOSED SESSION**

Report from Closed Session: Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

**15. FUTURE AGENDA ITEMS**

1. FY 2022 – 2023 Draft Budget

**16. FIRE CHIEF’S REPORT**

**17. BOARD MEMBER COMMENTS**

**18. ADJOURNMENT**

A complete agenda packet is available for public inspection at the office of the Board Secretary, 37072 Main Street, during regular business hours, 8:30 AM to 4:30 PM, Monday – Thursday.

The Burney Fire Protection District wishes to make all of its public meetings accessible to the public. If you need special assistance to participate in this meeting, please contact the Secretary to the Board at 530-335-2212. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. This institution is an equal opportunity provider.