

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
Board of Fire Commissioners
Tuesday, June 20, 2023
3:00 PM Regular Meeting**

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Chair Valinoti

FLAG SALUTE: Board Chair Valinoti

ROLL CALL

Roger Valinoti - present
Irene May - present
Forrest Bartell - present – via phone
Pamela Grant - present
Karen VanCleave - present

AGENDA APPROVAL

On motion by I. May and second by K. VanCleave, the **Agenda was approved** by the following vote:

Ayes: I. May, VanCleave, Valinoti, Grant, Bartell
Noes: None
Absent: None
Abstain: None

ANNOUNCEMENTS

The Burney Basin Days Fireworks display will be held on July 1, 2023.

PRESENTATIONS

A presentation on Ambulance Billing by Judy Vang is held over to the July Board Meeting.

COMMITTEE REPORTS

Finance – R. Valinoti and I. May met with Chief May to review the BFPD 2023-2024 Fiscal Year Budget.
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee - None

PUBLIC FORUM

None.

CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: April 27, 2023 Batch # 12; May 1, 2023 Batch #'s 1, 2; May 2, 2023 Batch #'s 3, 4; May 4, 2023 Batch #'s 5, 6, 7, 8; May 10, 2023 Batch # 9; May 11, 2023 Batch #'s 10, 11; May 13, 2023 Batch #'s 12, 13, 14; May 31, 2023 Batch #'s 15, 16, 17, 18.
- b. Monthly Funds Transfer Summary
- c. Approval of the Minutes: Regular Meeting May 16, 2023
- d. Monthly financial reports for May 2023
- e. Ambulance accounts receivable reports for May 2023 (Wittman and Sierra Receivables)
- f. May Incident Counts

On motion by I. May and second by F. Bartell, the Consent Calendar items were approved by the following vote:

Ayes: I. May, Bartell, Grant, Valinoti, VanCleave
Noes: none
Absent: none
Abstain: none

ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

PUBLIC HEARING – BFPD 2023-2024 Fiscal Year Budget

DISCUSSION / ACTION ITEMS

- a. Resolution BFPD 2023-2024 Adoption of Final Annual Budget for FY 2023-2024
Chief May presented the 23-24 Operating Budget.
Chair Valinoti opened the public hearing at 3:20 pm. No public comment was made. Closed the public hearing at 3:21 pm.

On motion by F. Bartell and second by P. Grant, the Board adopted the Final Annual Budget for FY 2023 – 2024.

Ayes: Bartell, Grant, I. May, Valinoti, VanCleave
Noes: None
Absent: None
Abstain: None

- b. Administrative Instruction Employee Benefits
Chief May presented the proposed changes to the Employee Benefits Administrative Instruction.

On motion by F. Bartell and second by K. VanCleave, the Board adopted the revised AI for Employee Benefits.

Ayes: Bartell, VanCleave, Grant, I. May, Valinoti
Noes: None
Absent: None
Abstain: None

c. GEMT

Discussion: Background information given by Chief May on GEMT. The future is uncertain.

d. Ambulance Billing Services

Discussion: ESO minimum costs are high. Wittman is a better value. Staff will continue to research other alternatives.

e. Mello-Roos Community Facilities District

On motion by F. Bartell and I. May, the Board approved authorizing a Professional Services Agreement with Willdan for the implementation of the Mello-Roos CFD.

Ayes: Bartell, I. May, Grant, Valinoti, VanCleave
Noes: None
Absent: None
Abstain: None

CLOSED SESSION

None.

REPORT FROM CLOSED SESSION

None.

FUTURE AGENDA ITEMS

None.

FIRE CHIEF'S REPORT

Chief May reported that CAL TRANS poured new cement and eliminated the tripping hazard in front of the Fire Station entrance. Bids have been submitted to paint the front of the Station and the tower. Gutters will be addressed after the new fiscal year begins. Chief May is in the process of hiring another Paid Call Firefighter. We have received new wildland pants and gloves. Boots are coming. Kathy Newton and Jen Luck have switched days, with Kathy working Monday-Wednesday, and Jen working Thursday and Friday. Burney FPD is sending out notices of abatement for lots with excessive weeds.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Valinoti adjourned the meeting at 4:17 p.m.

Board Chair, Roger Valinoti

Forrest Birkell
Kathy Newton
Administrative Assistant, Kathy Newton

6/20/2023
Date: 06/20/2023