

## MINUTES

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***BURNEY FIRE PROTECTION DISTRICT***  
**BOARD OF FIRE COMMISSIONERS**  
**October 18, 2022**  
**3:00 PM – Regular Meeting**

### **OPEN SESSION**

**MEETING CALLED TO ORDER:** 3:00 p.m. by Board Commissioner Bartell

**FLAG SALUTE:** Board Commissioner May

### **ROLL CALL**

Roger Valinoti-Absent  
Steve Sweet - Absent  
Irene May - Present  
Forrest Bartell – Present  
Pamela Grant - Present

### **AGENDA APPROVAL**

On motion by Bartell, and second by May, the **Agenda was approved** by the following vote:

Ayes: May, Grant, Bartell  
Noes: None  
Absent: Sweet, Valinoti  
Abstain: None

### **ANNOUNCEMENTS/PRESENTATIONS**

None.

### **COMMITTEE REPORTS**

Finance – None  
Strategic Plan Committee – None  
Fire Station Relocation Committee – None  
Legislative Committee – None

### **PUBLIC COMMENTS**

None.

### **PUBLIC FORUM RESPONSE**

None.

## **CONSENT CALENDAR**

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted 09/20/22 Batch #'s 4, 5, 6, 09/21/22 Batch #'s 7, 8; 10/03/22 Batch # 1, 10/04/22 Batch #2
- b. Approval of the Minutes from the Regular Meeting, September 19, 2022
- c. Monthly financial reports for September 2022.
- d. Ambulance accounts receivable reports for September 2022 (Wittman and Sierra Receivables)

On motion by Grant and second by May, **the Consent Calendar items were approved by the following vote:**

Ayes: Grant, May, Bartell  
Noes: None  
Absent: Sweet, Valinoti  
Abstain: None

## **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

## **DISCUSSION / ACTION ITEMS**

- a. Purchase of Computer and Software

On motion by Bartell and second by May, the Board authorized Chief May to purchase computer and software for the district office through Pat Nugent of Computer Tutor Trouble Shooter.

- b. Placement of Dixie Fire and ARPA Funds into the Capital Reserve account

On motion by Grant and second by Bartell, the Board authorized Chief May to deposit Dixie Fire and ARPA funds into the Plumas Capital Reserve account in equal amounts.

Ayes: Grant, Bartell, May  
Noes: None  
Absent: Sweet, Valinoti  
Abstain: None

## **CLOSED SESSION**

The Board held a closed session which convened at 3:23 p.m. and concluded at 3:51 p.m. with no reportable action.

## **FUTURE AGENDA ITEMS**

- a. Staffing Recommendations
- b. Committee Assignments
- c. Resignation of Board Member Steve Sweet
- d. PCF Call Pay

## **FIRE CHIEF'S REPORT**

## **BOARD MEMBER REPORTS**

## **ADJOURNMENT**

Board Commissioner Bartell adjourned the meeting at 3:51 p.m.

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Board Commissioner, Forrest Bartell

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Secretary, Jennifer Luck

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Date: