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**BURNEY FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
NOVEMBER 16, 2021  
3:00 PM – REGULAR MEETING**

**OPEN SESSION**

**MEETING CALLED TO ORDER:** Board Chair Moore

**FLAG SALUTE:** Board Chair Moore

**ROLL CALL**

Bob Moore  
Roger Valinoti  
Steve Sweet - *Absent*  
Donna Caldwell  
Irene May

**AGENDA APPROVAL**

On motion by Valinoti and second by I. May **the Agenda was approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell, I. May  
Noes: None  
Absent: Sweet  
Abstain: None

**ANNOUNCEMENTS**

None.

**PRESENTATIONS**

None.

**COMMITTEE REPORTS**

Finance – None  
Strategic Plan Committee – None  
Fire Station Relocation Committee – None  
Legislative Committee – None

**PUBLIC FORUM**

None.

## PUBLIC FORUM RESPONSE

None.

### 1. CONSENT CALENDAR

*Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.*

- a. Approval for payment of bills as submitted: November 9, Batch 1; November 16, Batch 2, and November 16, 2021, Batch 3.
- b. Approval of the Minutes from the Regular Board Meeting October 19, 2021.
- c. Approval of the monthly financials for October 2021.
- d. Approval of the ambulance accounts receivable reports for October 2021 (Wittman and Sierra Receivables).

On motion by Valinoti and second by Caldwell, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell, I. May  
Noes: None  
Absent: Sweet  
Abstain: None

### 2. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

### 3. DISCUSSION / ACTION ITEMS

- a. **Authorization to Purchase Bariatric Ambulance (FEMA AFG Grant).** The District was awarded an AFG Grant in the amount of \$237,380.95 for the purchase of a Bariatric Ambulance. As part of the award, the District is required to contribute 5% or greater towards the purchase price. Due to the passage of time and manufacturing resources, the cost of a new vehicle has increased. The District will now be responsible for contributing \$33,416.39 (this will be a Capital Reserve transfer in FY 2022-23). Because of the limited availability of this type of ambulance, our Purchasing Administrative Instruction allows for an exception to be made and to waive the bidding process for purchase. **There are 3 motions to be addressed:**

**Motion 1.** Motion to invoke the limited availability exception of the Purchasing Administrative Instruction and waive the formal bidding requirements for the purchase of a bariatric ambulance.

On motion by Valinoti and second by I. May, **the Board approves Motion 1, approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell, I. May  
Noes: None  
Absent: Sweet  
Abstain: None

**Motion 2.** Motion to authorize the Fire Chief to enter into an agreement to purchase a Bariatric Ambulance from Leader Industries for a price not to exceed \$270,801.34.

On motion by Caldwell and second by Valinoti, **the Board approves Motion 2, approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell, I. May  
Noes: None  
Absent: Sweet  
Abstain: None

**Motion 3.** Motion to increase the District's share of the non-Federal contribution from the original \$11,869.05 to \$33,416.39.

On motion by Valinoti and second by I. May, **the Board approves Motion 3, approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell, I. May  
Noes: None  
Absent: Sweet  
Abstain: None

- b. **Authorization to Purchase AEDs (Community Foundation of the North State Grant).** The District was awarded partial funding in the amount of \$5,200. Staff recommends the purchase of three AED's from Stryker at a cost of \$6,789 with the District contributing \$1,589.

On motion by Valinoti and second by I. May, **the Board authorizes the purchase of three LifePak AEDs from Stryker including the expenditure of \$1,589 from the BFPD 2021-2022 fiscal year budget, approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell, I. May  
Noes: None  
Absent: Sweet  
Abstain: None

- c. **2022 Upcoming Election Intent.** At a previous BFPD Board meeting, community member Jim Hamlin said that there was much support within the Burney community for a parcel tax to help support BFPD. Discussion ensued as to the need for more revenue. BFPD is unable to compete with other agencies as to salaries offered. Our Paid Call volunteers are not able to cover as many shifts as they have full-time jobs elsewhere. Fire Chief Keady, and Captain May are running the majority of the ambulance calls with Captain Cleckler covering the Duty Officer position.

The Board asked what other Measures will be on the June 2022 ballot; what is our working timeline; should we have a Town Hall meeting. Do we want to move forward with a Measure for a parcel tax assessment? Staff will do further research and report back at the December 2021 Board meeting. *No motion required.*

## **FUTURE AGENDA ITEMS**

June 6, 2022 Primary Election

**FIRE CHIEF'S REPORT**

- The rescue truck is moving up to the north state and it looks like late fall for delivery.
- We received two applications in the mail for the full-time FF position.
- The John Deere Gator and a light bar were stolen. Insurance has been notified.
- The Federal fire truck (E17) was returned and went to a small department on the Illinois/Kentucky border.
- We have applied to the Redding Rancheria for a grant for AED's.
- We continue to draw on the Personal Protective Equipment /Covid grant.
- Emergency Reporting was sold to ESO and we will be switching over at no cost.
- PG & E and the Disability Action Center have discontinued the power supply program.
- Pit River Tribe is installing a Knox box at the Wyachi Village.
- We are working on developing an entry level physical agility test.
- Chief Keady was subpoenaed for jury duty but was not required to attend.
- The weather has changed and smoke from wildland fires turned into backyard burns.
- Our new volunteer and our ROP Cadet are planning to attend the County Fire Academy after the first of the year.
- Our toy give away will be Saturday, December 4<sup>th</sup> at the fire hall.
- Total EMS calls for October 2021 were 74, fire related calls were 31 for a total of 105 calls.

**BOARD MEMBER REPORTS**

None.

**ADJOURNMENT**

Board Chair Moore adjourned the meeting at 3:40 PM

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Board President Robert Moore

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District Secretary, Cindy Hall

11/16/21  
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Date: November 16, 2021