
**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
JUNE 15, 2021
3:00 PM – REGULAR MEETING**

OPEN SESSION

MEETING CALLED TO ORDER: Board Chair Moore

FLAG SALUTE: Board Chair Moore

ROLL CALL

Bob Moore
Roger Valinoti – Arrived at 3:05 PM
Steve Sweet
Donna Caldwell
Irene May

AGENDA APPROVAL

On motion by Caldwell and second by Sweet **the Agenda was approved by the following vote:**

Ayes: Moore, Sweet, Caldwell, I. May
Noes: None
Absent: Valinoti
Abstain: None

ANNOUNCEMENTS

None.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: June 1, Batch 1, June 1, Batch 2, June 8, Batch 3, June 22, Batches 4, 5, and 6, and July 6, 2021, Batch 1.
- b. Approval of the Minutes from the Regular Meeting May 16, 2021.
- c. Approval of the monthly financials for May 2021.

On motion by Sweet and second by I. May, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Sweet, Caldwell, I. May
Noes: None
Absent: Valinoti
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

Item d. - Approval of the ambulance accounts receivable reports for May 2021.

3. PUBLIC HEARING – BFPD 2021 – 2022 FISCAL YEAR BUDGET

Notice of a Public Hearing pertaining to Adopting the Burney Fire Protection District 2021-2022 Fiscal Year Budget was published for two weeks in advance of the June 15, 2021 Board Meeting. The notice was published in the Intermountain News, and was posted at the Burney Fire Protection District office according to provisions of Section 6066 of the Government Code of the State of California.

Board Chair Moore opened the Public Hearing at 3:03 PM. At the May 18, 2021 Board Meeting, staff presented the draft FY 2021-2022 budget for review. Since that meeting, staff has updated budget numbers. Vehicle maintenance continues to be a drain on our budget. WT 17 and AMB 17 have had major repairs done. Unfortunately, we do not have the funding to replace these vehicles. Within the new budget, staff has created additional accounts in order to give a clearer picture of the cost of services and goods.

The Ambulance Operation Analysis Agenda Report breaks out the approximate amounts that are directly related to EMS and Fire operations. Currently 73% of the District's activity is EMS driven. The ambulance revenue is not sufficient to meet the operating expenses of the EMS side. It was pointed out during discussion that the Fire and Ambulance operations have a symbiotic relationship. Private ambulance companies would struggle to be able to sustain operations in this area as they would likely be operating at a loss. Board Chair Moore closed the Public Hearing at 3:47 PM

4. DISCUSSION / ACTION ITEMS

- a. **Resolution BFPD 2021-06** – Adoption of BFPD 2021-2022 Fiscal Year Budget. On motion by Caldwell and second by Valinoti, the Board adopts Resolution BFPD 2021-06, A Resolution of the Board of Directors of the Burney Fire Protection District, County of Shasta, State of California, Adopting a Final Annual Budget for Fiscal Year 2021-2022 in Accordance With Health and Safety Code 13890, **approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell, I. May
Noes: None
Absent: None
Abstain: None

- b. **Capital Improvement Plan Discussion.** It is important to know and understand the current and upcoming needs of the Department as part of long range planning. This will help to build a foundation to seek a benefit assessment in the future. The District continues to pursue and obtain grant funding from federal, state, and private resources. Some of the capital improvements we are looking at are: reroof Station 17, replace A-17, repair the back apron of Station 17, and replace rescue equipment (Hurst tools). *No motion required.*
- c. **Update on old Ambulance 217 Closed Bid.** The District did not receive any bids; we will advertise utilizing different avenues and report back.

FUTURE AGENDA ITEMS

2019 Fire Code Adoption, Safer Grant, E-17 Surplus

FIRE CHIEF'S REPORT

- Staff has inventoried EMS supplies and built a computerized tracking system.
- The new Rescue vehicle should be delivered to the dealership in July.
- BFPD has received a \$4,000 grant from Redding Rancheria for our cardiac monitors.
- CPR classes are going strong.
- Mayers held a second vaccination clinic at Station 18.
- We replaced a broken window at Station 18.
- Chief Keady received a new subpoena from one that had been postponed.
- There was a 20-acre fire behind the casino.
- For May 2021, we had a total of 64 EMS calls, and 27 fire related calls.

BOARD MEMBER REPORTS

None.

ADJOURNMENT


Board Chair Moore adjourned the meeting at 4:03 PM.



Board President



District Secretary, Cindy Hall



Date: June 15, 2021