
**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
SEPTEMBER 21, 2021
3:00 PM – REGULAR MEETING**

OPEN SESSION

MEETING CALLED TO ORDER: Board Chair Moore

FLAG SALUTE: Board Chair Moore

ROLL CALL

Bob Moore
Roger Valinoti
Steve Sweet
Donna Caldwell
Irene May

AGENDA APPROVAL

On motion by Valinoti and second by Caldwell **the Agenda was approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell, I. May
Noes: None
Absent: None
Abstain: None

ANNOUNCEMENTS

Chief Keady asked Captain May to make the announcement regarding the FEMA AFG award. Captain May said that BFPD had put in for a grant to purchase a Bariatric Ambulance and we were awarded \$237,381 for this apparatus. BFPD's contribution will be in the amount of \$11,869.

PRESENTATIONS

Judy Vang, Client Liaison for Wittman Enterprises gave a PowerPoint presentation over Zoom regarding our ambulance billing process, payments, write-offs, collections, and suggestions for increasing our revenue.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

1. Jim Hamlin spoke about the need for Burney Fire District to raise their ambulance rates, and increase their revenue by some form of taxation. He suggested that the Board get the community involved, the various groups (Rotary, Soroptimists, Lions, etc.) to help get the word out and offer up support to keep our District solvent.
2. Jim Ellis spoke about the old radio station parcel and how it is a fire hazard.

PUBLIC FORUM RESPONSE

1. Chief Keady said that an analysis would need to be done to determine what amount of funds would need to be raised in order to increase staffing. BFPD could once again put a parcel tax on the ballot, or see if there were any grants available. Staff will follow up at a future board meeting.
2. Chief Keady said that the owners of the former radio station parcel have received their first warning already.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: August 24, Batch 5; August 27, Batch 8; August 31, Batches 6 & 7; September 14, Batch 3, and September 21, 2021, Batch 4.
- b. Approval of the Minutes from the Regular Meeting August 17, 2021.
- c. Approval of the monthly financials for August 2021.
- d. Approval of the ambulance accounts receivable reports for August 2021.

On motion by Valinoti and second by Sweet, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell, I. May
Noes: None
Absent: None
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

3. DISCUSSION / ACTION ITEMS

Accept the BFPD FY 2019-2020 Audit. Each year the District is required to have a fiscal audit completed. This past year Covid-19 played a big part in the audit being delayed.

On motion by Caldwell and second by Sweet, **the Board accepts the BFPD FY 2019-2020 Audit by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell, I. May
Noes: None
Absent: None
Abstain: None

- b. **Completion of Returning the Funds of the Unused Cares Act Covid-19 Grant.** At the August 17, 2021 board meeting, the board authorized that the unused funds from the Covid-19 grant were to be wired from our US Bank General Operations Account (once funds were transferred from our Plumas Capital Reserve Account to US Bank). On August 19, 2021, a semi-truck drove into the US Bank therefore eliminating the ability to do the transfer. An ACH transfer was done directly out of the Plumas Bank Capital Reserve account to the HHS/HRSA online portal.
No Motion Required

c. **BFPD Resolution 2021-07 Plumas Bank Transfer of Funds and Budget Amendment**

At the August 17, 2021 board meeting, the Board authorized the purchase of a new motor for E517 and transfer funds from the Plumas Bank Capital Reserve Account to the US Bank General Operations Account to cover the costs of repair. A resolution is required to transfer these funds.

In addition, this resolution amends the FY 2021-2022 budget as follows: Capital Reserve of Impressed Cash will be reduced by \$15,795 with an amended amount of \$74,904 and account 033526 (Vehicle Maintenance) current budget is \$10,000 and will be increased to \$25,795.

On motion by Valinoti and second by I. May, **the Board authorizes and directs staff to transfer \$15,795 from the Plumas Bank Capital Reserve Account to the US Bank General Operating Account and amend the FY 2021-2022 budget as stated above, approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell, I. May
Noes: None
Absent: None
Abstain: None

FUTURE AGENDA ITEMS

Parcel Tax discussion.

FIRE CHIEF'S REPORT

- The rescue vehicle body is not yet available. Some of the accessories are being obtained.
- We received and reviewed over 40 applications for the full time firefighter position. Only one candidate was qualified but had accepted another position. We will edit the announcement and repost it with a closing date of October 22, 2021.
- BFPD is not planning any Halloween activities due to the resurgence of Covid-19.

- October is fire prevention month. If asked, BFPD will do a presentation at the schools. Due to continued Covid-19 outbreaks, we will prepare some information packets to go to the schools for the teachers to utilize.
- Rain has helped with the wildland fires, but warm weather is still in the forecast.
- Captain May has taken the lead and made contact with CalFire to return Engine 17 (ladder truck). However, there has been a delay in the process due to technical difficulty in their computer program.
- Captain Cleckler purchased some rescue equipment with the money received from the Burney Forest Power contract for equipment purchase.
- Some of the PPE grant money was used to purchase personal thermal imaging cameras for firefighting personnel.
- Mayers Memorial Hospital had purchased a DeCon Fogger but found that when in use it set off their building smoke detectors. Alexis Cureton suggested that it be donated to Burney Fire. We just received it today.
- BFPD has been transporting many Covid-19 positive patients in the last couple of weeks.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Moore adjourned the meeting at 4:34 PM

Board President

District Secretary, Cindy Hall



Date: September 21, 2021