

MINUTES

BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
SEPTEMBER 15, 2020
3:00 PM – REGULAR MEETING

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 PM by Board Chair Moore

FLAG SALUTE: Board Chair Moore

ROLL CALL

Bob Moore
Roger Valinoti
Steve Sweet
Donna Caldwell

AGENDA APPROVAL

On motion by Valinoti, and second by Sweet, the **Agenda was approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell
Noes: None
Absent: None
Abstain: None

ANNOUNCEMENTS

None.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: August 25, Batch 6; August 25, Batch 7; September 15, 2020, Batches 1, 2 and 3.
- b. Approval of the Minutes from the Regular Meeting, August 18, 2020.
- c. Monthly financial reports for August 2020.
- d. Ambulance accounts receivable reports for July 2020.

On motion by Valinoti and second by Caldwell, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell
Noes: None
Absent: None
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

3. DISCUSSION / ACTION ITEMS

- a. **Update on Plumas Bank Accounts.** Jill Schroeder from Plumas Bank brought down final paperwork to be completed as well as the signature cards for the 2 new accounts. *No Motion Required*
- b. **Audit Proposal by RT Dennis Accountancy.** Chief Keady said that our original 3-year contract with RT Dennis has ended and we have a new 3-year proposal. Cost will be \$7,000 for the first year (FY 2019-2020), \$7,400 for the second year (FY 2020-2021), and \$7,800 for the third year (FY 2021-2022). Government Code section 12410.6.(b) states that the same lead auditor may not perform the services for more than six consecutive years. Rob Dennis is currently looking to hire another lead auditor.

On motion by Caldwell and second by Valinoti, the Board authorizes the Fire Chief to enter into a new 3-year contract with RT Dennis Accountancy for auditing services beginning with FY 2019-2020, **approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell
Noes: None
Absent: None
Abstain: None

FUTURE AGENDA ITEMS

Contract with RT Dennis Accountancy

FIRE CHIEF'S REPORT

- BFPD and the Burney Chamber are acting as a point of distribution for hand sanitizer and masks for the County.
- Shasta County Fire Chiefs have not met in person due to fire activities.
- State park responses have slowed down as the park has shut down early.
- Burney Falls and Grocery Outlet both delivered their expiring commodities to the Fire District. We had shared it with CalFire.
- Mayers Memorial Hospital ER is open; we have been working with the new facility for about a month. There are patients coming from Redding to utilize the new ER as the wait is shorter.
- We were successful in receiving a \$5,000 grant for Covid-19 PPE.
- CPR classes have resumed; we had our first class last Saturday with another class planned in a few weeks.
- We are assisting the Disability Action Center with their battery/generator program. Our support services volunteer, Kurt Taylor has taken "ownership" of the program.
- Engine 517 has been hired by CalFire to "hard cover" for the last 30 days because the state resources are drawn down. BFPD has earned approximately \$100,000 income for the engine and admin fees.
- We are working through a joint wildland fire training session (36-40 hours) with Fall River Fire Department. It is difficult though because of the call volume.
- The recent power outage created a large number of calls.
- New turnouts have been ordered.
- We continue to look for a replacement utility truck.
- Louis Ward of Mayers Hospital spoke to his board regarding assisting BFPD in the purchase of the utility truck.
- Chief Keady will be ordering the snow plow for the Gator by the end of the month.
- For the month of August 2020, we had 71 EMS calls and 19 fire related calls.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Moore adjourned the meeting at 3:33 PM.



Board President



District Secretary, Cindy Hall



Date: September 15, 2020