

## MINUTES

---

**BURNEY FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
JANUARY 21, 2020  
3:00 PM – REGULAR MEETING**

### OPEN SESSION

**MEETING CALLED TO ORDER:** 3:00 PM by Board Chair Moore

**FLAG SALUTE:** Board Chair Moore

### ROLL CALL

Bob Moore  
Roger Valinoti  
Steve Sweet - *Absent*  
Donna Caldwell

### AGENDA APPROVAL

On motion by Caldwell, and second by Valinoti, the **Agenda was approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell  
Noes: None  
Absent: Sweet  
Abstain: None

### ANNOUNCEMENTS

None.

### PRESENTATIONS

None.

### COMMITTEE REPORTS

Finance – None  
Strategic Plan Committee – None  
Fire Station Relocation Committee – None  
Legislative Committee – None

### PUBLIC FORUM

None.

## PUBLIC FORUM RESPONSE

None.

### 1. CONSENT CALENDAR

*Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.*

- a. Approval for payment of bills as submitted: December 31, Batch 4; December 31, Batch 5, December 31, Batch 6; January 14, Batch 1, January 14, 2020, Batch 2.
- b. Approval of the Minutes from the Regular Meeting, December 17, 2019.
- c. Monthly financial reports for December 2019.

On motion by Valinoti and second by Caldwell, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell  
Noes: None  
Absent: Sweet  
Abstain: None

### 2. ITEMS REMOVED FROM THE CONSENT CALENDAR

Item 1d – Ambulance accounts receivable reports for November, and December 2019.

### 3. DISCUSSION / ACTION ITEMS

- a. **Measure B – Parcel Tax Update, Community Meeting.** Chief Keady said that Measure B will be on the March ballot. On January 28 at 6:30 PM BFPD will have a community meeting here at the Fire Hall to answer questions that the public may have regarding the Measure. *No motion required.*
- b. **Phone-In Procedure for Board Members.** Chief Keady said that he had researched the teleconferencing protocol that BFPD would need to follow. The Board felt that this was not something they would be pursuing.

## FUTURE AGENDA ITEMS

Item 1d – Ambulance accounts receivable reports for November, and December 2019.

## FIRE CHIEF'S REPORT

- Our auditor spent 2 days here doing prep work for our 2018-2019 audit.
- There have been positive actions from landowners regarding our hazard abatement ordinance.
- We are planning a community meeting on January 28 regarding Measure B.
- Chief Keady has been working on Grocery Outlet sprinkler system plans.

- E17 went in for factory maintenance and fixing some of the problems identified and caused by their initial work.
- We were contacted by Shasta County OES office inquiring about problems in the Burney area during the recent snow storm.
- We have subscribed to NFPA online.
- McArthur Fire requested assistance from Chief Keady regarding an inspection of a childcare facility across the street from Mayer's Hospital.
- McArthur Fire donated a light bar and siren to us to be used on our BC17 rig.
- Our new standby equipment is beginning to come in. Bob May is overseeing this project.
- For the month of December 2019, we had 60 EMS calls and 21 fire related calls.

**BOARD MEMBER REPORTS**

Board Member Caldwell gave praise to the intermountain area EMS / First Responders. She recently had a medical emergency and was very grateful for the care and professionalism that was shown to her.

**ADJOURNMENT**

Board Chair Moore adjourned the meeting at 3:16 PM.



---

Board President



---

District Secretary, Cindy Hall



---

Date: January 21, 2020