

MINUTES

BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
AUGUST 18, 2020
3:00 PM – REGULAR MEETING

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 PM by Board Chair Moore

FLAG SALUTE: Board Chair Moore

ROLL CALL

Bob Moore
Roger Valinoti
Steve Sweet - *Absent*
Donna Caldwell

AGENDA APPROVAL

On motion by Valinoti, and second by Caldwell, the **Agenda was approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell
Noes: None
Absent: Sweet
Abstain: None

ANNOUNCEMENTS

None.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: July 30, Batch 7; July 30, Batch 8; August 4, Batch 1; August 4, Batch 2; August 11, Batch 3; August 18, Batch 4, and August 18, 2020, Batch 5.
- b. Approval of the Minutes from the Regular Meeting, July 21, 2020.
- c. Monthly financial reports for July 2020.
- d. Ambulance accounts receivable reports for June 2020.

On motion by Valinoti and second by Caldwell, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell
Noes: None
Absent: Sweet
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

3. DISCUSSION / ACTION ITEMS

- a. **Update on US Bank Accounts.** At the June 16, 2020 Board Meeting, staff recommended, and the Board approved the opening of two new accounts: one for Capital Reserves, and one for Operational Reserves. At the time of approval, staff was waiting for the US Bank Burney Branch to give us full details regarding opening these accounts. Subsequently, the US Bank Corporate Division contacted BFPD and said they would be handling the new accounts, at which time it became clear that the fees for these accounts with US Bank would be cost prohibitive.

Staff then contacted Tri Counties Bank, and Plumas Bank regarding accounts they had available and the related costs. This information was given to the BFPD Board members and was decided that Plumas Bank in Fall River Mills would be the best “fit” for Burney Fire’s banking needs.

On motion by Valinoti and second by Caldwell, the Board approves establishing Capital Reserve, and Operational Reserve bank accounts with Plumas Bank located in Fall River Mills. Authorized signers for the accounts shall be Monte Keady, Robert Moore, and Donna Caldwell, **approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell
Noes: None
Absent: Sweet
Abstain: None

- b. **Authorization to Bid on a Rescue/Utility Vehicle.** Chief Keady spoke about the need to obtain another utility truck for the District. We do not have a vehicle that is heavy enough to pull our trailers and air/light apparatus. We will be able to put a snow plow on the gator which will save wear and tear on a utility vehicle. We have submitted a \$10,000 grant request to Redding Rancheria. One of the requirements for this grant is to do a public post that we are in need of and looking for a vehicle; we have posted that on Facebook. Chief Keady said there is the prospect that Mayers Memorial Hospital may assist with the purchase of a vehicle. We will also contact Pit River Tribe for a possible grant.

On motion by Caldwell and second by Valinoti, the Board authorizes the Fire Chief to bid up to \$55,000 for a utility truck. If grants are received, the Fire Chief may bid up to \$65,000 (will be dependent upon the amount of grant funds received). If additional funds come in (over the \$10,000), those funds will be used to offset the amount of BFPD reserves used, **approved by the following vote:**

Ayes: Moore, Valinoti, Caldwell
Noes: None
Absent: Sweet
Abstain: None

- c. **Mutual Aid / Automatic Aid Agreement Between Shasta County Fire and BFPD.** Chief Keady said that we have been operating under an expired contract with Shasta County Fire. Chief Keady is working on a renewal contract with updates including some new language, but the basic agreement is the same. Discussion ensued – no motion required at this time.

FUTURE AGENDA ITEMS

Update on Plumas Bank Accounts, Mutual Aid Agreement with Shasta County Fire, Update on Utility Truck.

FIRE CHIEF'S REPORT

- BFPD acted as a point of distribution for hand sanitizer and masks for the County. Areas we covered were McArthur to Round Mountain and everything in-between.
- Shasta County Fire Chiefs are going to try to meet in person again and via Zoom. The next meeting will be in Anderson this coming Thursday.
- We are continuing to see more visitors to the state park, it is over full and our ambulance is responding at least one a week, usually on the weekends.
- The new library opened and Chief Keady was interviewed for the video that played during the open house.
- Mayers Hospital new ER will be opening tonight; we have received key cards for access and briefed as to the traffic flow.
- We have received a Covid grant for PPE's, have submitted another Covid related grant, and a grant to Redding Rancheria.
- CPR classes remain suspended.
- The process of digitizing the historic plans has ended. The originals are being stored at the JP Station.
- Engine 517 is back and is being hired by CALFIRE to "hard cover" the Hillcrest Fire Station because the state resources are drawn down and limited local resources exist.
- We are looking into a joint wildland fire training session with Fall River Fire Department.

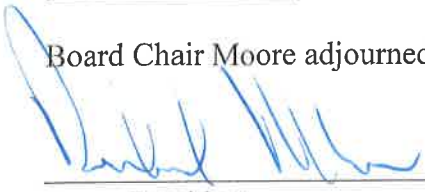
- There was a house fire on Whaley, a shed fire on Bue Way with a third potential on Tamarack.
- We received a new application for a qualified member from the Cottonwood area.
- After numerous attempts to fix our ice machine, we have had to order a new one.
- For the month of July 2020, we had 63 EMS calls and 33 fire related calls.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Moore adjourned the meeting at 4:15 PM.



Board President



District Secretary, Cindy Hall



Date: August 18, 2020