

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
JULY 21, 2020
3:00 PM – REGULAR MEETING**

OPEN SESSION

MEETING CALLED TO ORDER: 3:08 PM by Board Chair Moore

FLAG SALUTE: Board Chair Moore

ROLL CALL

Bob Moore
Roger Valinoti
Steve Sweet
Donna Caldwell - Absent

AGENDA APPROVAL

On motion by Valinoti, and second by Sweet, the **Agenda was approved by the following vote:**

Ayes: Moore, Valinoti, Sweet
Noes: None
Absent: Caldwell
Abstain: None

ANNOUNCEMENTS

None.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: June 30, Batch 8; July 1, Batch 1; July 14, Batches 2,3,4,5, and July 21, 2020, Batch 6.
- b. Approval of the Minutes from the Regular Meeting, June 16, 2020.
- c. Monthly financial reports for June 2020.
- d. Ambulance accounts receivable reports for May 2020.

On motion by Valinoti and second by Sweet, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Valinoti, Sweet
Noes: None
Absent: Caldwell
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

3. PUBLIC HEARING – BFPD 2020-2021 FISCAL YEAR BUDGET

- a. **BFPD 2020-2021 Fiscal Year Budget.** Notice of a Public Hearing pertaining to Adopting the Burney Fire Protection District 2020-2021 Fiscal Year Budget was published for two weeks in advance of the July 21, 2020 Board Meeting. The notice was published in the Intermountain Newspaper, and was posted at the Burney Fire Protection District office according to provisions of Section 6066 of the Government Code of the State of California.

Board Chair Moore opened the Public Hearing at 3:10 PM. Chief Keady and Bob May have discussed the need to add an additional \$20,000 to the Vehicle Maintenance account for this new budget to cover the cost of repair for Engine 517.

There were no other questions or comments from the public. Board Chair Moore closed the Public Hearing at 3:28 PM.

4. DISCUSSION / ACTION ITEMS

- a. **Resolution BFPD 2020-07 – Adoption of BFPD 2020-2021 Fiscal Year Budget.**

On motion by Valinoti and second by Sweet, **the Board adopts Resolution Number BFPD 2020-07, A Resolution of the Board of Directors of the Burney Fire Protection District, County of Shasta, State of California, Adopting the Annual Budget for Fiscal Year 2020 – 2021 In Accordance With Health and Safety Code 13890, approved by the following vote:**

Ayes: Moore, Valinoti, Sweet
Noes: None
Absent: Caldwell
Abstain: None

- b. Cooperative Work Experience Agreement with Shasta College.** Shasta College approached BFPD to enter into an EMT student ride-a-long agreement. Chief Keady reviewed the suggested documents and prepared BFPD's own contract. After reviewing the document, Shasta College said they would wait until next semester to readdress it.
- c. US Bank Accounts Update.** We are waiting to hear back from US Bank to see what they propose for the types of accounts that are available to us for both our Capital Reserve, and Operations Reserve accounts.
- d. McArthur Fire Department using BFPD Water Tender.** McArthur Fire has requested to borrow one of our water tenders for approximately 1 – 2 weeks (estimate) while their water tender is being overhauled. The Board is not comfortable with this and wishes to keep our water tender here in our District.

FUTURE AGENDA ITEMS

Update on US Bank Accounts

FIRE CHIEF'S REPORT

- Chief Keady was re-elected as the President of the Shasta County Fire Chief's Association. Meetings will start to be in person and via Zoom beginning in Anderson at the August meeting.
- Shasta County is opening up and we are seeing more visitors; the park is full even though the rest of the state is going back into shut down.
- The new Burney Library will be opening and Chief Keady will be interviewed for the video that will play during the open house.
- We have sent letters to Mayers Hospital, and both Representative Dahle, and Senator Dahle about the change in regulation of the LEMSA.
- We continue to receive plans for review.
- We have started doing Livescans again, and the office is open.
- CPR classes remain suspended.
- We are working with Shasta College to provide EMT Student Ride Alongs as well as a "Work Experience" location for their students.
- The process of digitizing the historic plans is nearing the end.
- Engine 517 is still in the shop and we will know for sure when we can pick it up on Friday.
- We continue to train jointly with CalFire on operational issues.
- The increased medical call volume is easing off as we come into fire season.
- New hire training is progressing and we have seen some interest in new volunteers.
- The Auxiliary has purchased new polo-style shirts for employees.
- In June 2020, we had a total of 79 EMS calls, and 25 fire related calls.

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Moore adjourned the meeting at 3:50 PM.



Board President



District Secretary, Cindy Hall



Date: July 21, 2020