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**BURNEY FIRE PROTECTION DISTRICT  
BOARD OF FIRE COMMISSIONERS  
July 19, 2022  
3:00 PM – REGULAR MEETING**

**OPEN SESSION**

**MEETING CALLED TO ORDER:** Chair Valinoti

**FLAG SALUTE:** Chair Valinoti

**ROLL CALL**

Roger Valinoti  
Steve Sweet – *Absent*  
Irene May –  
Forrest Bartell – *via phone*  
Pamela Grant

**AGENDA APPROVAL**

As a matter of procedure, the Board should approve the agenda.

Motion by May and second by Grant **the Agenda was approved by the following vote:**

Ayes: May, Grant, Bartell  
Noes: None  
Absent: Sweet  
Abstain: None

**ANNOUNCEMENTS / PRESENTATIONS**

None.

**COMMITTEE REPORTS**

Finance – None  
Strategic Plan Committee – None  
Fire Station Relocation Committee – None  
Legislative Committee – None

**PUBLIC FORUM**

None.

**PUBLIC FORUM RESPONSE**

None.

1. **CONSENT CALENDAR**

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: June 16 Batch 4; June 28 Batch 5; July 1 Batch 1; July 5 Batch 2; July 8 Batch 3
- b. Approval of the Minutes from the Regular Board Meeting June 21, 2022.
- c. Monthly financials for June 2022.
- d. Approval of the ambulance accounts receivable reports for June 2022 (Wittman and Sierra Receivables).

Motion by May and second by Bartell, **the Consent Calendar items were approved by the following vote:**

Ayes: May, Grant, Valinoti, Bartell  
Noes: None  
Absent: Sweet  
Abstain: None

2. **ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

3. **PUBLIC HEARING** – Adoption of Parcel Tax Resolutions calling for the special election on November 8, 2022.

Opened public hearing to receive comments at 3:02 pm.  
Closed public hearing due to no comments at 3:03 pm.

No comments received.

4. **DISCUSSION / ACTION ITEMS**

- a. Special Tax consideration for November 8, 2022

Action: Adopt Resolution 2022-05 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BURNEY FIRE PROTECTION DISTRICT, COUNTY OF SHASTA, STATE OF CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SHASTA TO CONSOLIDATE A SPECIAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 8, 2022, WITH THE ELECTION TO BE CONDUCTED BY THE COUNTY OF SHASTA ON THE SAME DATE AND TO RENDER SPECIFIED SERVICES TO THE DISTRICT PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE

Resolution 2022-04 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BURNEY FIRE PROTECTION DISTRICT, COUNTY OF SHASTA, STATE OF CALIFORNIA, CALLING AND GIVING NOTICE OF A SPECIAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, AND ORDERING THAT A QUESTION RELATING TO THE LEVY OF A SPECIAL PARCEL TAX BE SUBMITTED TO THE VOTERS AT THE SPECIAL ELECTION, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA

Motion by Bartell and second by May, **Adoption of Resolution 2022-05 and Resolution 2022-04, approved by the following vote:**

Ayes: Bartell, May, Grant, Valinoti  
Noes: None  
Absent: Sweet  
Abstain: None

b. Audit Services Agreement

*Action: Authorize the Chief to execute the professional services agreement with RT Dennis Accountancy*

Motion by Bartell and second by Grant, the Board approved the professional services agreement with RT Dennis Accountancy, approved by the following vote:

Ayes: Bartell, Grant, May, Valinoti  
Noes: None  
Absent: Sweet  
Abstain: None

c. Bookkeeping Services

*Action: Authorize the Chief to execute the professional services agreement with Down to Earth Business Management.*

Motion by May and second by Grant, the Board approved the professional services agreement with Down to Earth, approved by the following vote:

Ayes: May, Grant, Bartell, Valinoti  
Noes: None  
Absent: Sweet  
Abstain: None

d. Resolution BFPD 2022-02 Consolidation of Election

Action: Adopt Resolution 2022-02

Motion by May and second by Grant, the Board approved adoption of Resolution 2022-02, approved by the following vote:

Ayes: May, Grant, Bartell, Valinoti  
Noes: None  
Absent: Sweet  
Abstain: None

**FUTURE AGENDA ITEMS**

Adopt the 2022 Conflict of Interest Code

**FIRE CHIEF'S REPORT**

**BOARD MEMBER REPORTS**

None.

**ADJOURNMENT**

Board Chair Valinoti adjourned the meeting at 3:41 PM.

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Board President Roger Valinoti

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Administrative Assistant, Bianca Ramos

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Date: July 19, 2022